

## JA Finance Park Visit Information Table of Contents

This section of the Guide for Teachers identifies steps that must be completed before visiting the Lincoln Finance Park facility. Visit Information Tab items include:

| JA Financ  | <i>e Park</i> Program Overviewpage 2   |
|------------|--|
|            | nis overview of the <i>JA Finance Park</i> operation provides a clear-cut picture of daily ocedures as well as expectations and requirements for students and volunteers.                        |
| JA Financ  | ze <i>Park</i> Teacher Pre-Visit Checklistpage 3   |
| Be         | is checklist should be reviewed carefully before your visit to Lincoln Finance Park.<br>e certain to bring with you all necessary materials and complete all required<br>ocedures.               |
| JA Finance | <i>e Park</i> Introduction Letterpage 4  |
|            | his letter can be sent home to parents early in the unit of study to introduce them to <i>Finance Park</i> .   |
| JA Finance | Park Parent/Guardian Consent Letterpage 5  |
| un         | nis letter should be sent home with students when you begin the <i>JA Finance Park</i><br>it of study. This will allow sufficient time for the permission slip and photo release<br>be returned. |
| JA Financ  | e <i>Park</i> Map to Facilitypage 6  |
|            | nis map should be shared with your transportation department (bus drivers)<br>nd/or parent volunteers.   |
| JA Financ  | <i>e Park</i> On-Site Visit Reminder page 7  |
|            | nis letter should be sent home with students the day before the visit to Lincoln inance Park.  |
| JA Financ  | ce Park Visit Overview   |
|            | nis letter gives a clear picture of the <i>JA Finance Park</i> daily procedures and nat is expected of you and your students.  |
| JA Financ  | ce Park Group Assignment Form page 9   |
|            | is form is to be used to assign students and volunteers to a group prior to the<br>udents' arrival at Lincoln Finance Park.  |